

**The Pennsylvania State Council
Of the
International Union of Operating Engineers
License Plate Registration Instructions**

- 1. Fill out form MV-904SP, the Application for Special Plate Registration.**
- 2. Completely fill out sections A & E only. Follow the instructions included with the form.**
- 3. If you are going to register a NEW leased vehicle with the I.U.O.E. plate at the time of purchase ONLY, you will also need to completely fill out form MV-1L Application for Lessee Information. Again, this form is to be used only if you are purchasing/registering a new leased vehicle in your name.**
- 4. If your current vehicle registration will expire within 3 months from the day that you are applying for the I.U.O.E. plate, you must also re-register your vehicle as you always have. Your normal yearly registration fee, written and sent to the Commonwealth of Pennsylvania, needs to be submitted as well as the \$50 I.U.O.E. plate fee written to the State Council and sent to Local 95.**

Fees:

- **The I.U.O.E. Plate fee is \$50. This check must be written to the “Pennsylvania State Council of the I.U.O.E.” This is a 1-time fee and is in addition to your regular yearly vehicle registration fees. The fee consists of \$27 to PenDOT, \$6 to Correctional Industries and \$17 for processing. The State Council covered the set up and design fees.**
- **No registration will be submitted if these instructions are not followed.**
- **Regular registration fee must be submitted (#4 above) if your current registration will expire within 3 months of the I.U.O.E. plate order date. This is due to the approximate 8 to 10-week delivery time of your I.U.O.E. plate and your current registration possibly overlapping during the order process.**

Send your completed application and check written out to “Pennsylvania State Council of the IUOE” to:

**I.U.O.E. Local 95
Specialty Plate
300 Saline Street
Pittsburgh, PA 15207**

Note: Members must be in good standing with their respective locals to obtain and maintain the PA. - I.U.O.E. specialty plate.

GENERAL INFORMATION REGARDING A SPECIAL ORGANIZATION REGISTRATION PLATE

- PLEASE ALLOW 4-6 WEEKS FOR DELIVERY.
- This application, with Sections **A and E**, completed in full, must be returned to the organization official for submission to PennDOT. No applications sent directly to PennDOT by the organization member will be processed. The organization must complete Sections B and C. **NOTE:** Only applications for Volunteer Fire Fighter and Emergency Medical Services special organization registration plates may be mailed directly to PennDOT by the customer.
- The applicant listed in Section A must be a registered owner of the vehicle as indicated on the vehicle's registration credential. If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information," must be completed and attached. (NOTE: Form MV-1L is available on our website at www.dmv.pa.gov.)
- PennDOT charges an issuance fee of \$27. Participating organizations may charge an initial fee above the \$27 PennDOT fee. The organization fee is \$23.00. Therefore, the total fee due with this application is \$50.00. Fees must be made payable to the organization name of: The PA State Council of the Operating Engineers.
NOTE: Special organizations with more than 2,000 organization registration plates may charge a renewal fee for authorization of continued use of the special organization registration plate. This fee is separate from PennDOT's registration renewal fee. The renewal fee is at the organization's discretion and is not related to PennDOT.
- No special organization registration plate will be duplicated. If your registration plate is lost, stolen or defaced you will need to reapply for a special organization registration plate by completing this application and submitting it with the appropriate fees. Should you need an immediate replacement registration plate, please complete and submit Form MV-44, "Application for Duplicate Registration Card, Replacement of Registration Plate or Weight Class Sticker," along with a fee of \$11. A standard registration plate will be issued until the replacement special organization registration plate can be provided. (NOTE: Form MV-44 is available on our website at www.dmv.pa.gov.)
- Requests for special organization registration plates are restricted to passenger vehicles, trucks with a registered gross weight of not more than **14,000 lbs.**, trailers, motorcycles and motor homes. **NOTE:** Motorcycle registration plates are only available if the organization has an approved motorcycle special organization registration plate.
- **NO REFUND** of the fee will be issued when an applicant cancels a request after the order is placed.
- When the applicant ceases to be a member in the organization as listed in Section B, the registration plate must be returned to PennDOT. Complete Form MV-44 and submit a fee of \$11 for the issuance of a regular series registration plate.
- Special organization registration plates are issued in number sequence.
- To avoid possible problems with citations with your old registration plate, return it to: Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization registration plate.
- If applying for a Fraternal Order of Police registration plate, the PA State Lodge Seal and the PA State Lodge Recording Secretary signature must be affixed to this application.

Visit us at www.dmv.pa.gov or call us at 717-412-5300. TTY callers — please dial 711 to reach us.



pennsylvania
DEPARTMENT OF TRANSPORTATION
www.dmv.pa.gov

APPLICATION FOR SPECIAL ORGANIZATION REGISTRATION PLATE

PLEASE ALLOW 4-6 WEEKS FOR DELIVERY

For Department Use Only
Bureau of Motor Vehicles • PO Box 68266 • Harrisburg, PA 17106-8266

Please check (✓) the type of registration plate requested:

Passenger Car, Truck, Motor Home: Tag Type: ____ Motorcycle: Tag Type: ____

A VEHICLE DESCRIPTION AND APPLICANT INFORMATION - Complete this section exactly as information appears on current registration card.

Title Number	Registration Plate Number	Expiration Date	Make of Vehicle	Year		
Last Name (or Full Business Name)		First Name	Middle Name	PA DL/Photo ID# or Bus. ID#	Date of Birth	Telephone Home: () _____ Office: () _____
Street Address - Must list a street address. P.O Box # alone is not acceptable.			City	State	Zip Code	

NOTE: In conjunction with replacement of your registration plate, you will receive one registration card. If additional registration cards are desired, the fee is \$2 for each card. Number of duplicate registration cards requested @ \$2 each: _____.

B TO BE COMPLETED BY ORGANIZATION OFFICIAL

NAME OF ORGANIZATION: *International Union of Operating Engineers (AG)*

Name of Organization, Chapter, Post, Lodge, Employer, etc.

Street Address <i>300 Saline Street</i>	City <i>Pittsburgh</i>	State <i>PA</i>	Zip Code <i>15207</i>
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C TO BE COMPLETED BY ORGANIZATION OFFICIAL - See special instructions on reverse.

I certify that the individual named in Section A is a member in good standing of the organization listed in Section B.

Keith Thurner *Business Manager*

Name of Organization Official Title Signature

E APPLICANT SIGNATURE

I certify that all information given on this application is TRUE and CORRECT and that when I cease to be a member of the above named organization, I will immediately return the registration plate to PennDOT.

Applicant's Signature in Ink Date